



**Policy Title**  
**Armed Forces Residency Classification Policy**

**Policy Number**  
**6-007**

<b>Responsible Unit:</b> Southern University Law Center	<b>Effective Date:</b> August 28, 2023
<b>Responsible Official:</b> SULC Chancellor	<b>Last Reviewed Date:</b> N/A
<b>Policy Classification:</b> Governance	<b>Last Revised Date:</b> N/A
	<b>Origination Date:</b> August 28, 2023

**I. POLICY PURPOSE**

This policy describes the process that members of the Armed Forces can use to update their residency classification at Southern University Law Center (SULC).

**II. POLICY SCOPE**

This policy applies to all students who seek to have their residency classification updated pursuant Louisiana Revised Statute 17:2137 (Tuition Fees for Members of the Armed Forces and Dependents and for Certain Individuals Who Have Served in the Armed Forces; Resident Classification).

**III. POLICY COMPLIANCE**

Failure to adhere to this policy will result in SULC being out of compliance with the laws of the State of Louisiana.

**IV. POLICY DEFINITIONS**

Not Applicable.

## **V. POLICY AND APPLICABLE PROCEDURES**

- A. Any individual who is permanently stationed in Louisiana as a member of the United States Armed Forces who enrolls as a student at SULC shall be classified as a resident of the State of Louisiana for tuition purposes and shall qualify the tuition fees charged to residents of the State of Louisiana.
- B. Any individual who is an honorably discharged veteran or other individual eligible to receive educational benefits administered by the United States Department of Veterans Affairs, through any provision of the United States Code, who enrolls as a student at SULC and remains continuously enrolled, and who lives in Louisiana shall be classified as a resident of the State of Louisiana for tuition purposes and shall qualify for the tuition fees charged to residents of the State of Louisiana.
- C.
  - 1. A child or spouse of a member of the United States Armed Forces stationed in Louisiana on active duty shall be entitled to be classified as a resident of Louisiana for tuition purposes at SULC without regard to length of time of residency in the state; and
  - 2. A child or spouse of a member of the United States Armed Forces who has been assigned to duty elsewhere immediately following assignment to duty in Louisiana or who has been honorably discharged while assigned to duty in Louisiana shall be entitled to classification as a resident of the state of Louisiana for tuition purposes at SULC for as long as the child or spouse, as the case may be, continuously reside in Louisiana after the Louisiana duty assignment of the parent or spouse.
- D. The burden of proving entitlement to the benefits detailed in this policy shall lie with the student.
- E. A student seeking certification under any provision of this policy shall submit the following to the Admissions Office on or before the appropriate deadline:
  - 1. Copy of the dependent child's birth certificate or court approved adoption papers,
  - 2. Copy of marriage certificate,
  - 3. Copy of military personnel's orders reflecting permanent assignment to duty in Louisiana,
  - 4. Copy of official orders reassigning the military parent or spouse from permanent duty in Louisiana to another duty station, and
  - 5. Any other documentation requested by the Admissions Office.

## **VI. POLICY RELATED INFORMATION**

This policy is designed to ensure that SULC complies with the provisions of Louisiana Revised Statute 17:2137 as it relates to the residency classification of students enrolled at SULC.

**VII. POLICY HISTORY AND REVIEW CYCLE**

This policy was created and became effective on August 28, 2023. The policy is subject to a five-year policy review cycle and shall be reviewed by the Chancellor. However, since this policy is administrative in nature, it will not require consideration by the faculty.

**VIII. PUBLICATION OF POLICY**

The policy is published on the SULC website at [www.sulc.edu](http://www.sulc.edu).

**IX. POLICY APPROVAL**

This policy was approved on August 28, 2023.

  
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**John K. Pierre**  
**Chancellor**

August 28, 2023  
**Date**