



Policy Title
Affiliate Faculty Policy

Policy Number
1-030

Responsible Unit: Office of Academic Affairs	Effective Date: February 21, 2018
Responsible Official: Chair of the FARPT Committee	Last Reviewed Date: June 14, 2021
Policy Classification: Academic Affairs	Last Revised Date: June 14, 2021
	Origination Date: February 21, 2018

I. Policy Purpose

The purpose of this policy is to formally recognize the special mutually beneficial collaborative relationship existing between Southern University Law Center (SULC) and law faculty at other schools and to advance their joint academic missions.

II. Policy Scope

This policy applies to law faculty at schools other than SULC.

III. Policy Compliance

Compliance will be overseen by the Chair of the FARPT Committee.

IV. Policy Definitions

Not applicable.

V. Policy and Applicable Procedures

Faculty members at other law schools may become affiliate members of the SULC faculty.

- 1. Eligibility:** To be eligible for Affiliate Faculty status, the faculty member must demonstrate likely future collaborative contribution to the mission of SULC. Collaborative activities that contribute to SULC's mission include, but are not limited to, the following:

- Co-authoring scholarship, working jointly on research projects, or collaborating on grant proposals
 - Exchanging drafts of articles, book chapters, or books for comment and critique
 - Serving as faculty advisors for student law review articles
 - Participating in SULC speaking events, workshops, or symposia
 - Jointly organizing scholarly activities, such as speakers, panels, or symposia
 - Guest lecturing at SULC
 - Inviting SULC faculty to speak at events or participate in workshops hosted by the Affiliate Faculty member's school
2. **Process:** The faculty member who wishes to affiliate with SULC must submit a request to the SULC Chancellor that includes a current curriculum vitae, materials that demonstrate likely future collaborative contributions to SULC's mission, and the proposed effective date of the appointment. The Chancellor will then forward the request to the Chair of the Faculty Appointment, Promotion, and Tenure Committee (FARPT), who will place it on the agenda for the next regularly scheduled committee meeting. At that meeting the committee will vote by secret ballot on a recommendation for approval based on a finding that the applicant established eligibility for Affiliate Faculty status. The Chair of the FARPT committee will then report the result of that vote to the Chancellor. If the recommendation is not approved, the applicant will be notified by letter from the Chancellor. If the FARPT Committee issues a favorable response and the Chancellor approves, then, if necessary, the Chancellor will issue a letter of recommendation to the President of the Southern University System along with accompanying support. If the President approves of the request, the nomination will then be presented to the Southern University Board of Supervisors for action.
3. **Term:** The appointment shall be continuing, with a fixed beginning and open ending date. The FARPT Committee shall review the appropriateness of the appointment at least every three years. Upon request, the Affiliate Faculty member shall provide the FARPT Committee with materials evidencing collaborative activities that contribute to SULC's mission and the Committee will recommend to the Chancellor that the appointment be continued.
4. **Privileges:** Affiliate Faculty shall have the following privileges:
- An SULC email address (though SULC reserves the right to periodically assess usage and withdraw privileges with reasonable notice);
 - An SULC identification card, upon request;
 - SULC Library privileges and access to online library links;
 - The right to publically identify themselves by the title Affiliate Faculty, Southern University Law Center;
 - A listing in the SULC catalogue and on the SULC website;
 - The right to participate in academic processions; and
 - The right to request to serve on committees, though the appointment confers neither right nor duty to serve.
5. **Limitations.**
- The title is a courtesy and does not include pay or employee benefits.
 - Affiliate Faculty may not vote at SULC faculty meetings.
 - Affiliate Faculty may not serve on any SULC policy-making committees.
 - SULC will not provide office space for Affiliate Faculty.

- The appointment is revocable at any time at the discretion of the Chancellor or the appointee.

VI. Policy Related Information

Not applicable.

VII. Policy History and Review Cycle


This policy was approved by the faculty on February 18, 2018. The policy was reviewed and revised on June 14, 2021. The policy is subject to a five-year review cycle and shall be reviewed by the Chair of the FARPT Committee and any changes will be submitted to the faculty for consideration.

VIII. Publication of Policy

This policy is published on the Law Center website at <https://www.sulc.edu/page/sulc-policies> and in the Faculty Handbook.

IX. Policy Approval

This policy was approved by:



John K. Pierre
Chancellor, Southern University Law Center

June 14, 2021

Date